Texas State Publications Depository Program

Organization & Publications Liaison Update Form, Rev. 5/2017

POLICY STATEMENT: State agencies and institutions of higher education are required by the State Depository Law (*Texas Government Code* §441.101-106) to designate one or more liaisons to the Texas State Publications Depository Program. This person is responsible for reporting the existence of publications and sending them to the Program, providing information about and resolving problems related to them, and negotiating exemptions.

INSTRUCTIONS: Complete this form by supplying the information requested below. **Email this completed form to ref@tsl.texas.gov**, **or return it to:** Texas State Publications Depository Program, Texas State Library, Room 109, 1201 Brazos, Austin, TX 78701 *or* P.O. Box 12927, Austin, TX 78711. **If you have questions contact the Reference Desk at 512-463-5455**.

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| Name of State Agency, In | stitution of H | ligher | Education, or | Other Organization |
| Department, Area, or Sub | odivision (if a | pplica | ıble) | |
| Mailing Address | | | | |
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| Salutation: Ms. | Mrs. | Miss | Mr. | Dr. |
| First Name | | | Last Name | |
| Title | | | Email Address | ; |
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Texas State Publications Depository Program

Publications Liaison Form

(Page 2 of 2)

| Salutation: Ms. Mrs. Miss Mr. Dr. First Name Last Name Department, Area or Subdivision (if applicable) Title Email Address Direct Telephone Number Department Telephone Number Please include city, state & zip code ELECTRONIC PUBLICATIONS LIAISON INFORMATION Check this box if the electronic publications liaison is the same as the print liaison Salutation: Ms. Mrs. Miss Mr. Dr. First Name Last Name Department, Area or Subdivision (if applicable) Title Email Address | PRINT PUBLICATIONS LIAISON INFORMATION | | | | |
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Agencies and institutions may copy and use this form to update the Texas State Library regarding changes in location, name, liaison, etc. Return the completed form via mail (address provided on the reverse) or via email to ref@tsl.texas.gov. This form is also available from www.tsl.texas.gov/statepubs/index.html.